



YOUNG AT ART | MUSEUM

**OFFICE USE ONLY:**

- Altru**
- Invoice/agreement**
- Date Confirmed:** \_\_\_\_\_
- Staff Initials** \_\_\_\_\_

**FIELD TRIP REQUEST FORM**

To schedule your field trip, complete this form and submit it via fax, email, or standard mail, please print legibly.

**About Your Group**

School Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

School Phone & School Fax \_\_\_\_\_

Your Name \_\_\_\_\_

Your Phone \_\_\_\_\_

Your E-mail Address \_\_\_\_\_

Number of Students \_\_\_\_\_ Student Grade Level \_\_\_\_\_

Number of Teachers \_\_\_\_\_ Number of Chaperones \_\_\_\_\_

**Please identify any special accommodation your group might need:**

- Special Education       Physical Disabilities
- ESL                               Other (please specify) \_\_\_\_\_

I am interested in purchasing \_\_\_ classroom Art Pack(s) to extend student learning to the classroom after the Field Trip. Each Art Pack is \$75 and contains enough materials for 25 students.

**Field Trip Information**

- Group Size: Minimum 20 students - Maximum 200 students
- Divide students into smaller groups of 30-35 before arrival if your group is larger than 35
- If your group has less than 20 students, you are still responsible for payment of 20 students
- Your group is responsible for paying for the original scheduled amount of students UNLESS Young At Art is notified as least 1 business day prior to trip.
- Chaperones: Pre-K – 1<sup>st</sup> Grade - One free adult per 5 students
- Chaperones: 2<sup>nd</sup> Grade & Up - One free adult per 10 students
- Special Needs – One free adult per ESE student
- Additional Chaperones - \$9.50 per adult
- Late arrivals are subject to shortened program or cancellation
- All Field Trips begin at 10:00am (except for the Exhibit Package)

Where did you hear about YAA Field Trips?

- Museum     Friend     Ad     Email     Google     Other: \_\_\_\_\_

Refer to Field Trip Brochure for specifics:

**STEP 1: SELECT A PACKAGE**

- S.T.E.A.M. with Solar Package (\$13.50 per student)
- Masterpiece Package w. lunch area (\$13.50 per student)
- Masterpiece Package no lunch area (\$12.50 per student)
- Museum Exploration Package (\$12.50 per student)
- Exhibit + Assembly Package (\$13.50 per student)
- Exhibit Package (\$9.50 per student)    NO LUNCH PERMITTED
  - o Select time:  10:00am - 11:30 am    OR     11:30am - 1:00pm
- NEW! Journey to Africa Package (\$16.00 per student)

**STEP 2: CHOOSE 2 EXHIBITS (3 if Museum Exploration Package)**

- ArtScapes
- CultureScapes
- GreenScapes
- Knight Gallery\*: \_\_\_\_\_

\*Exhibit assignments will be based upon availability if none were selected. Traveling Exhibit not optional for groups of more than 70 students on the exhibit package or more than 105 students on the 3 hour packages.

**If Masterpiece, Workshop:**

Choose Art Workshop: \_\_\_\_\_

**If Exhibit + Assembly:**

Choose Assembly Performance: \_\_\_\_\_

**STEP 3: LIST CHOICES FOR VISIT DATES**

**Date of Visit** (available Mondays – Fridays)

If your requested entrance date is not available, you may be booked into your next preferred slot.

**1st choice** Date of visit \_\_\_\_\_

**2nd choice** Date of visit \_\_\_\_\_

**3rd choice** Date of visit \_\_\_\_\_

**STEP 4: VISIT TO SHOP YAA**

Would you like to visit Shop YAA museum store?    Yes \_\_\_ No \_\_\_

Would you like to preorder individualized art packs? Yes \_\_\_ No \_\_\_

**STEP 5: SUBMIT FIELD TRIP REQUEST**

**Fax:** 954-473-8798    **Phone:** 954-424-5030

**Email:** reservations@youngatartmuseum.org

**Mail:** Reservations, Young At Art Museum

751 SW 121 Avenue, Davie, FL 33325

*Reservations are not confirmed until you receive our confirmation letter that will indicate any fees associated with your visit. A non-refundable & non-transferable 20% deposit is due within 10 business days of reserving your program. Full payment is due upon arrival. For rescheduling, cancellations or changes in final count you must contact us at least 5 business days BEFORE your program.*